

**KENTUCKY INFORMATION RESOURCES MANAGEMENT
COMMISSION MEETING
FEBRUARY 18, 1997
1:30 p.m., EST**

MEMBERS: Chairman Jim Nelson, Steve Dooley, Jerry Frantz, Allen Holt (for James Ramsey), Michael Kinnaird (for Jim Ramsey), Deborah Patterson, Ron Moore, and Nancy Ward.

GUESTS: Greg Shade, Herman Thomas, Dave Allgier, Bonnie Carpenter, Douglas Dowdy, John O'Bryan, Edward Fields, Mike Hayden, Don Coffman, Charles Robb, Dwayne Cable, Rodney Gross, Bill Bishop, Kathy Funkhouser, Barbara Bean, Linda Pittenger and Heather Harker.

STAFF: Douglas Robinson; Shirley Rodgers and Jessamine Saufley.

Chairman Jim Nelson called the meeting to order by welcoming members and guests. The minutes of the December 10, 1996, Joint KIRM/CAC meeting were approved unanimously.

Chairman Nelson asked Doug Robinson, Executive Director of KIRM, to update the members on the recent activities of EMPOWER Kentucky. Doug reported that recommendations, as approved by the Redesign Steering Committee and the EMPOWER Leadership Team, were announced on January 15th. He stated that six major tasks were approved concerning technology, and that the organizational redesign model has been delayed. Doug added a new IT team, under the direction of Alan Hartwig, consultant from Deloitte and Touche, is drafting a statewide strategic directions document, which will assist agencies in the development of their 1998-2000 Information Resources Plan (IRP). A draft interim document will be completed by March 15th and presented to the Commission for their review. He added that the final document will be completed by June 30, to be approved by the Commission. Doug stated that members of the team included himself, Jim Nelson, Department for Libraries and Archives; Steve Dooley, Department of Information Systems; Jim Ramsey, Transportation Cabinet; Nancy Ward, Revenue Cabinet; John Penfield, Natural Resources and Environmental Protection Cabinet; and Rodney Murphy, Cabinet for Families and Children.

Ron Moore requested that the Communications Advisory Council (CAC) be involved in the review of the strategic directions document. Nancy Ward suggested that the Geographic Information Advisory Council (GIAC) should also be involved in the review process.

Chairman Nelson asked Doug to briefly discuss the 1998-2000 IRP planning process. Doug reported that minor modifications were being made to the format and content, and that areas of particular interest will include :Year 2000, public access and dissemination, technology management strategies and data management strategies. He stated that the review process will take place through the use of the web, with members responding electronically to any concerns regarding an information resources plan (IRP). Doug stated that several resources will be available to assist in plan development, such as the interim strategic plan, web sites of the Gartner Group and the EMPOWER Kentucky Emerging Technology report. During discussion, Nancy Ward requested that Asset Management be added as a category for discussion in the IRP. Steve Dooley asked if universities would be submitting an IRP in the same format as executive agencies. Ron Moore stated that the Council on Higher Education (CHE) requests similar information that is captured in the IRP and suggested that CHE and KIRM work together in collecting information only once in a streamlined format. He requested more detailed discussion with CHE to determine if plans for universities could be streamlined for this current cycle. Nancy Ward asked about new and expanded initiatives outside EMPOWER Kentucky and how these would be funded. Steve Dooley commented that federal funds may be available for some of these requests.

Chairman Nelson stated that due to EMPOWER Kentucky discussions relating to strategic planning, the process was delayed. Discussion focused on changing the submission date of the IRPs from April 15th to May 15th. Motion was made, seconded and unanimously approved to change the submission date for IRPs to May 15, 1997.

Chairman Nelson provided members with a report for the Information Policy Committee. He stated that the committee met recently to discuss privacy issues. Chairman Nelson highlighted the Boxer Amendment as it relates to drivers, and House Resolution 98, the federal Internet Privacy Act. He also reported that he formed a Digital/Electronic Signature Subcommittee, which will develop statutory language for legislative review to recognize the uses and needs for accepting electronic/digital signatures. Steve Dooley was appointed the chair of this group.

Chairman Nelson asked Doug Robinson to provide a report on the KIRM research and development grant awards. Doug provided handouts of the status reports, and asked members to review their content. He added that the Research and Development Committee met to discuss the 1997 categories of applicants, funding thresholds, and process for developing the RFP. Doug stated that the time line for submission will be mid to late April.

Doug reported on the recent KIRM Office activities. He stated that he reviewed and

approved imaging proposals for the Secretary of State, dealing with land grants, the Attorney General's Office, regarding consumer fraud, and the Kentucky State Police, concerning 'CRASH', an accident reporting system. Doug reported that KTLN has been granted an extension for Year II, with the fiscal obligations to be completed by March 31, 1997. Doug added that some federal monies may be available for Year III. He briefly discussed the Model Courthouse Project, a partnership between Transportation, Revenue and the Department of Information Services. Doug stated that the KIRM website is currently being updated to include frequently asked questions for the IRP process and add information relative to the Year 2000 resources.

Doug announced the appointment of Wendy Heck, citizen representative, and Betsy Hudson, local government representative, to the Communications Advisory Council. Doug informed members that the current KIRM Commission vacancies have not been filled yet. He concluded by stating that the next Information Resources Manager's Advisory Committee will meet on March 6th in Frankfort.

The next Commission meeting was rescheduled from March 11 to March 20, 1997, in order to review the draft of the statewide strategic directions document. The meeting will be held at the Department for Libraries and Archives Conference Room, Coffee Tree Road, at 1:30 p.m.

Being no further business, the meeting adjourned at 2:45 p.m.